

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

THE PLAZA METROPOLITAN DISTRICT NO. 3

Held: Wednesday, November 18, 2020, at 4:00 p.m., via teleconference

Attendance

The special meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualification to serve on the Board, were in attendance:

Mark Tompkins
Doug Wells
Lary Herkal
Michael Gifford

Director Louis Kolker was absent. All director absences are deemed excused unless otherwise noted in the minutes.

Also present were: Megan J. Murphy, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; and Jason Carroll; CliftonLarsonAllen, LLP, District Accountant.

Call to Order

It was noted that a quorum of the Board was present and the meeting was called to order by Director Tompkins.

Conflict of Interest Disclosures

Ms. Murphy reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Murphy inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Agenda

Director Tompkins presented the Board with the agenda for consideration. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda.

Election of Officers

The Board discussed the appointment of officers. Following discussion, upon a motion duly made and seconded, the Board unanimously appointed the following officers:

- Mark Tompkins, President
- Doug Wells, Vice President/Assistant Secretary
- Lary Herkal, Secretary
- Michael Gifford, Vice President/Assistant Secretary
- Louis Kolker, Treasurer

**Public Comment
Consent Agenda**

None.

Following a summary by Ms. Murphy, upon a motion duly made and seconded, the Board unanimously adopted and ratified the following items on the consent agenda:

- Minutes from March 30, 2020 Special Meeting
- Renewal of Property and Liability Coverage and Workers Compensation Coverage
- Notice to Electors Pursuant to § 32-1-809, C.R.S.
- 2021 Annual Administrative Resolution
- 2019 Annual Report
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Legal Matters

Discussion Regarding Website Options

Ms. Murphy presented the Heather Sosa Creative proposal to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the proposal for a website for the District.

Financial Matters

Acceptance of Unaudited Financials and Claims Payable

None.

Conduct 2020 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2020 Budget

Director Tompkins opened the public hearing for the 2020 budget amendment. Ms. Murphy noted that the notice for the public hearing was published in accordance with Colorado Law in the *Lakewood Your Hub*. No written objections were received prior to the meeting. There being no public comment, the hearing was closed.

Mr. Carroll determined that a 2020 budget amendment was not required for the District.

Conduct 2021 Budget Hearing and Consider Adoption of Resolution to Adopt 2021 Budget and Set Mill Levies

Director Tompkins opened the public hearing for the 2021 budget. Ms. Murphy noted that the notice for the public hearing was published in accordance with Colorado Law in the *Lakewood Your Hub*. No written objections were received prior to the meeting. There being no public comment, the hearing was closed.

Mr. Carroll reviewed the 2021 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution adopting the 2021 budget, appropriating funds therefore and certifying 25.533 mills in the Debt Service Fund.

The Board directed legal counsel and the District's accountant to certify the mill levy by December 15, 2021 and file the 2021 budget by January 30, 2021.

Other Financial Matters

None.

Management/Facilities Update

Update on Detention Pond Enhancement and City of Lakewood Neighborhood Participation Program

Director Herkal noted that the detention pond enhancement project is ready to begin in Spring 2021. Director Wells noted that the City has received bids for the project and will obtain materials in Spring 2021.

Other Business

None.

Adjourn

There being no further business to come before the Board, and following discussion, upon a motion duly made and seconded, the Board unanimously determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Lary Herkal
Lary Herkal (Apr 22, 2021 09:54 MDT)

Secretary for the Meeting

The foregoing minutes were approved on the 21st day of April, 2021.