

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

THE PLAZA METROPOLITAN DISTRICT NO. 3

Held: Wednesday, November 15, 2017, at 4:00 p.m., at 464 South Teller Street, Lakewood, Colorado.

Attendance

The meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following directors were in attendance:

Mark Tompkins
Lary Herkal
Doug Wells
Daniel Beer

All director absences are deemed excused unless a contrary notation is recorded in these minutes.

Also present were: Kristin B. Tompkins, Esq. and Megan J. Murphy, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; and Jason Carroll, CliftonLarsonAllen, LLP, District Accountant.

Call to Order

It was noted that a quorum of the Board was present and the meeting was called to order by Director Tompkins.

Conflict of Interest Disclosures

Ms. Tompkins advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tompkins reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tompkins noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Agenda

Ms. Tompkins presented the Board with the agenda for the meeting for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda.

Public Comment

None.

General Matters

Consider Approval of Board Meeting Minutes from the April 19, 2017 regular meeting

Ms. Tompkins presented the Board with the Meeting Minutes from the April 19, 2017 regular meeting. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the meeting minutes.

Acknowledge Resignation of Marc Scremin effective August 8, 2017

The Board acknowledged the resignation of Mark Scremin.

Discuss Board Vacancy

The Board engaged in a discussion regarding the vacancy on the Board. Director Wells discussed reaching out to the HOA forum again to solicit a Board member. Director Wells informed the Board that Michael Gifford has expressed interest in serving on the Board and recommended his appointment. Following discussion, upon a motion duly made and seconded, the Board unanimously appointed Mr. Gifford to the Board and elected him as assistant secretary, contingent upon him completing his oath and affidavit within 30-days of the meeting.

Legal Matters

Consider Adoption of 2018 Joint Annual Administrative Resolution

Ms. Tompkins presented the Board with the 2018 Annual Administrative Resolution for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Ratification of 2016 Annual Report

Ms. Tompkins presented the Board with the 2016 Annual Report for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the report.

Consider Approval of Amended and Restated Public Records Request Policy

Ms. Tompkins provided the Board with the Amended and Restated Public Records Request Policy for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the policy.

Consider Adoption of Resolution Calling May 2018 Election

Ms. Tompkins presented the Board with the Resolution Calling May 2018 Election for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Approval of Special District Disclosure Pursuant to § 32-1-809, C.R.S.

Ms. Tompkins presented the Board with the Disclosure Notice Pursuant to § 32-1-809, C.R.S. for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the notices.

Insurance

Property and Liability Schedule Limits - SDA Membership Renewal - Agency Fee Agreement

The Board engaged in a general discussion regarding the 2018 property and liability schedule and limits. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the same coverage as 2017.

Financial Matters

Conduct 2017 Budget Amendment Hearings and Consider Adoption of Resolutions to Amended 2017 Budget

Director Tompkins opened the public hearing for the 2017 budget amendment. Ms. Tompkins noted that notice for the public hearing was made in accordance with the applicable Colorado statutes. No written objections were received prior to the public hearing. After no public comment was made, the public hearing was closed.

Mr. Carroll presented the Board with the 2017 budget amendment for consideration. Following discussion, upon a motion duly made and seconded, the Board amended the 2017 Debt Service Fund to \$150,000.

Conduct 2018 Budget Hearing and Consider Adoption of Resolutions to Adopt 2018 Budget and Set Mill Levy

Director Tompkins opened the public hearing for the 2018 budget. Ms. Tompkins noted that notice for the public hearing was made in accordance with the applicable Colorado statutes. No written objections were received prior to the public hearing. After no public comment was made, the public hearing was closed.

Mr. Carroll presented the proposed 2018 budget to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the budget and certified 25.416 mills to the Debt Service Fund.

The Board also directed legal counsel and the District's accountant to certify the mill levy by December 15, 2017, and to file the 2018 budgets by January 30, 2018.

Other Business

Update on Detention Pond Enhancement Director Wells informed the Board that the community is working on improvements to the sidewalks. Director Wells also informed the Board that they are currently looking at grants and funding from the Alameda Improvement District. Director Herkal noted that there will be some dredging to the ponds in 2018 on behalf of District No. 1 in the approximate amount of \$32,000.

Next Meeting The next regular meeting is scheduled for April 18, 2018.

Adjournment There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

LARY J. HERKAL

Secretary for the Meeting






Plaza Minutes

Final Audit Report

2020-06-12

Created:	2020-06-12
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